

**ORDINANCE NO. 2175**

**ORDINANCE ALLOWING THE CEMETERY COMMISSION OF THE CITY OF EUREKA SPRINGS, ARKANSAS TO PAY WATER AND ELECTRIC BY BANK DRAFT**

**WHEREAS**, the Cemetery Commission of the City of Eureka Springs, Arkansas, has been advised by the Arkansas Legislative Joint Auditing Committee, Division of Legislative Audit, that Arkansas Code requires municipalities opting for an electronic funds transfer system to establish an electronic payment method that provides internal accounting controls and documentation for audit and accounting purposes;

**WHEREAS**, the Cemetery Commission of the City of Eureka Springs, Arkansas, has been approved to use automatic bank drafts for recurring payments to utility companies by the Legislative Joint Auditing Committee, based on their review of November 29, 2012, and response of December 13, 2012;

**WHEREAS**, the Cemetery Commission of the City of Eureka Springs, Arkansas, opts for an electronic funds transfer system to establish an electronic payment method that provides internal accounting controls and documentation for audit and accounting purposes, such as:

1. The original draft authorization is on file signed by two authorized signatures for each utility- Eureka Springs Water and Sewer and Carroll Electric Cooperative Corporation;
2. Documented approval of the monthly payment must be received prior to the draft date;
3. The reconciled monthly bank statement must agree with the monthly draft payment;
4. The disbursement of municipal funds shall have adequate supporting documentation on file for auditing and accounting purposes.

**THEREFORE**, this Ordinance establishes an electronic funds payment system directly from the corresponding financial institution, for City of Eureka Springs, Arkansas, the City Cemetery Commission accounts, to the corresponding utility company for their respective monthly utility bill.

This Ordinance does not include the use of online banking or other electronic payment transactions. Changes or modifications to the electronic payment method, subsequent to the December 13, 2012 date, will require additional review and approval by the Legislative Joint Auditing Committee.

**PASSED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF EUREKA SPRINGS, ARKANSAS, ON THIS 25th DAY OF MARCH, 2013.**

**ATTEST:**

  
Ann Armstrong, City Clerk/Treasurer

**APPROVED:**

  
Morris Pate, Mayor

All voted "Aye" – Dee Purkeypile, Joyce Zeller, David Mitchell, Terry McClung, James DeVito and Mickey Schneider